



Minutes

Meeting	CIS Annual General Meeting	Date	30 April 2026
Place	MS Teams	Time	10.00am

Chair: Richard Driffill

Present

Name	Company
Harriet Copley	AB Ports Ltd
Simon Priddle	AB Ports Ltd
Scott Smith	AB Ports Ltd
David Wragg	AB Ports Ltd
Alex Hugill	AV Dawson
Steve Pullen	DAN Shipping
John Hall	Davis Wagon Services
Richard Driffill (Chairman)	Drax Power Ltd
Mark Gibbens	Drax Power Ltd
Paul Hill	Drax Power Ltd
David YOUNG	ERMEWA
Iain Beat	Hargreaves
Harry Trowle	

Name	Company
William Hardcastle	Hargreaves
Kevin Snaith	Hargreaves
Richard Mannion	Heavy Haul Rail Ltd
Jane Isaacs	Jay One Events Ltd
Carol Marson	Jay One Events Ltd
Louise Gibson	Maritime Bunkering Ltd
Hopewell, Martin	Menzel Great Britain
Len Overton	PD Ports
Sven Richards	Port of Sunderland
Phil Smart	Rail Freight Group
Mark Hatfield	Roy Hatfield Ltd
Sheralee Thompson	Singleton Birch
Russell Lafford	Weir

Apologies for absence

Name	Company	Name	Company
Paul Hatley	AB Ports	Dan Britton	Fraser Nash
Scott Lang	Armitt Group	Andy Connor	Hargreaves
Gus Greener	EPUKI	Rachel Gregory	Hargreaves
David Fowler	Fenner Dunlop	Alex Quinn	Hargreaves
Justin Atkin	Salfina	Richard Wood	Harland Resources
Dave Smith	Tarmac	Antonia Brennan	Heavy Haul Rail Ltd
Angela Millward	Uniper	Grahame Wallace	ICL
Ashley Curnow	AB Ports	Andrew Hogg	ISS Shipping
Mark Taylor	Ashcourt	Edward Wilkinson	Past Chairman
Charlie Nettle	AV Dawson Ltd	Matthew Lowes	PD Ports
Lucy Tyreman	AV Dawson Ltd	Gareth Davies	Peel Ports Liverpool
Martin Coffey	Boluda	Laura Hardy	Power Minerals Ltd
Danny Jackson	British Steel	Stephen Taylor	Rail Wagon Association
Diane Irving	Casper Logistics	Paul Bollands	Roy Hatfield Group
Paul Hutchinson	Clarksons Port Services	Tess Scott	Roy Hatfield Group
Jason Ramsay	Clarksons Port Services	Stevan Savkovic	Savkovic
Kathy Plaskitt	Damac	Stephen Holmes	Scania
Michael Hunter	David Wagon Services	Scott Sewell	Scania
David O'Connell	DBD Communications	Stephen Barker	Tarmac
Ian Atkinson	Don Valley Engineering	Matthew Waters	Tata Steel
Richard Green	Drax	Tom Bookless	Tees Minerals
Oliver Melville	Drax	Steve Walsh	Titan Cement
Thomas Davies	Energybuild	Toby Potter	Ward
Ben Holehouse	Hull Bulk Handling Ltd	Mark Kirkbride	West Cumbria Mining
Charles Holehouse	Fernwood		

Minutes of the previous AGM

Agreed true record.

Matters arising (not on current agenda)

None.

Presentations for the year 2025/2026

1. Chairman's report – see attached.



2. Treasurer's report and Honorary Secretary's report

INCOME	£
Lunches	37,971
Conferences & Exhibitions	23,279
Bank interest receivable	70
TOTAL INCOME	£61,320
EXPENSES	
Travel & subsistence expenses	5,392
Hire of equipment	1,941
Venue hire	26,925
Support & administration costs	6,836
Computer and IT consumables	60
Advertising & marketing costs	4,443
Exhibitions	3,682
Professional fees	1,048
Grants made	2,364
Bank charges	320
TOTAL EXPENSES	£53,011
SURPLUS FOR THE FINANCIAL YEAR	8,309

The accounts were accepted as a true record of financial activities.

As The CIS is not trading as such, the Accountant has applied to HMRC for 'mutually trading' status, which should mean there is no corporation tax to pay" (because the CIS is a not-for-profit organisation).

Rule changes (if any)

None.

Election of officers

The members agreed to accept the new committee as below:

President	David Wragg	Chairman	Richard Driffill
Vice Chair	Harriet Copley	Secretary/Treasurer	Jane Isaacs
Honorary Assistant Secretary	Carol Marson		
Committee members	Matthew Berrisford	Mark Hatfield	Steve Pullen
	Mark Gibbens	Ben Holehouse	Kevin Snaith
	Louise Gibson	Richard Mannion	David Young

Any other business relevant to the AGM

Anyone interested in joining the please apply via [email](#).

President David Wragg - closing comments

David thanked everyone for their support over the last 12 months and discussed future events

The CIS Conference 9 July 2026 [register today](#)

The House of Lords Reception 27 October 2026 [EMAIL](#) to register your interest

The CIS Lunch 12 November 2026 – [register today](#) limited places available.

Date of next meeting

To be confirmed April 2027.

Meeting ended 10.20am.



The Rules

1. NAME

The Society (formerly the Coal Industry Society) shall be called The CIS - Critical Industry Society.

Legal status

The Society will be formed as a company limited by guarantee with the name Critical Industry Society Limited.

Guarantors

The guarantors on forming the company will be four members of the committee volunteering for the role. Subsequent liability under the Guarantee will be £1 per member as per Part 1 Section 2 of the company's Articles.

Directors

The directors on forming the company will be four members of the committee volunteering for the role. They will remain in post until the AGM at which point they may remain in post only if re-elected to the committee. The appointment of a replacement Director will be made at the AGM from the available committee members.

2. OBJECTS

The objects of the Society shall be to hold meetings from time to time, usually preceded by a luncheon, at which addresses will be given on subjects of interest to the energy, logistics, raw materials and bulk commodities industries. Also to carry on educational activities for the benefit of the members and the industries in general.

The Society will be run on a not-for-profit basis with all surplus from luncheons and meetings being used for future educational purposes.

Any surplus held at the closure of the Society will be donated to a relevant registered charity as voted at the last meeting.

3. LUNCHEONS

The luncheons shall be held at intervals agreed by the committee, typically twice a year.

4. PRESIDENT

The members, at an AGM, may elect a President who shall be a person prominently connected with the industry or allied industries. The President shall hold office for a maximum period of five years. A President, after his term of office, shall become a Vice-President of the Society for life.

5. MEMBERSHIP

Anyone can be nominated for membership, however they must be approved by the committee.

Each member is entitled to a single vote at the AGM or at any EGM on any matter being put to a vote, provided they are present at the meeting.

6. COMMITTEE

The committee shall be elected annually at the AGM. It should include at least five members from all aspects of the industries. The committee will consist of a Chairman, a Vice-Chairman, an Honorary Secretary, an Honorary Treasurer and, if deemed necessary, an Honorary Assistant Secretary and other members not exceeding nine in number. Five shall form a quorum.

The management of the Society shall be delegated by the Directors to the committee in so far as is permitted under Part 2 Section 5 of the company's Articles.

Conditions of committee member

- (a) A minimum of 12-month membership or attended two previous CIS lunches
- (b) Representation percentage of each sector to be equal and at the discretion of the committee, (energy, logistics, raw materials and bulk commodities industries)

Responsibilities of committee member

- (a) Must attend a minimum of 50% of committee meetings a year
- (b) Attend at least one CIS lunch a year

Promote the benefits of CIS membership

7. ELECTION OF OFFICERS AND COMMITTEE



The officers and members of the committee shall be elected at the AGM. They shall retire annually but are eligible for re-election.

8. VACANCIES ON COMMITTEE

The committee has the power to fill any vacancy occurring in its ranks during the year.

9. HONORARY LIFE MEMBERS

The Society may, on the nomination of the committee, elect Honorary Life members on account of their services in advancing the interests of the Society or the industry generally. Such members shall be eligible for any office and shall have the same privileges as ordinary members.

10. GUESTS

Subject to accommodation being available, each member may, at his own expense, introduce guests to the luncheon after giving the requisite notice to the Honorary Secretary.

11. SUBSCRIPTIONS

There is no annual subscription to the Society.

12. SOCIETY'S PROCEEDINGS

The proceedings of the Society shall be private or reported at the discretion of the committee.

13. THE SOCIETY YEAR

The Society year shall be from 1st April in one year to 31st March in the following year.

14. ANNUAL GENERAL MEETING

An AGM of members shall be held annually, within 30 days of the financial year end; the Honorary Secretary shall give the members at least 10 days' notice of the meeting and the main business to be transacted.

15. ALTERATIONS TO RULES

No rule of the Society shall be altered or rescinded, and no fresh rules shall be made except at an AGM and by two-thirds majority of those present. Fourteen days' notice of any proposed alteration must be given in writing to the Honorary Secretary.